

TRENT UNIVERSITY RISK MANAGEMENT POLICIES AND PROCEDURES MANUAL	
Subject: Smoke-Free Policy	Number: RMP 005
Approving Authority: President's Executive Group (PEG)	
Contact: Director, Risk Management	Effective Date: June 20, 2006

Purpose:

The purpose of this policy is to support Trent University's compliance with the Smoke Free Ontario Act and Regulation 48/06 made under the Act.

Scope:

This policy governs the use and sale of tobacco products on Trent University premises or those spaces over which Trent University has control (e.g. leased space), including all private dwellings, but does not include the property known as 2299, 9th Line, Douro.

This policy is effective immediately.

This policy does not apply to tobacco used for traditional Aboriginal cultural or spiritual purposes. It does not apply to tobacco used for scientific research or testing, or to products intended for use in nicotine replacement therapy.

Definitions:

“enclosed public place” means the inside of any place, building, structure, vehicle or conveyance, that is covered by a roof and to which the public is ordinarily invited or permitted access;

“enclosed workplace” means any place, building, structure, vehicle or conveyance that is covered by a roof and in which employees work or frequent during the course or their employment and that is not primarily a private dwelling;

“private dwelling” Without limiting the generality of the expression, private self-contained living quarters in any multi-unit building or facility are private dwellings.

Legislation:

Smoke-Free Ontario Act, S.O. 2005, c.18
Ontario Regulation 48/06

Policy:

No person shall smoke tobacco or hold lighted tobacco in any residence room, enclosed public place or enclosed workplace at Trent University. This includes, but is not limited

to, common rooms, elevators, exercise areas, hallways, garages, laundry facilities, lecture halls, lobbies, seminar rooms, theatres, University-owned vehicles, washrooms, and workshops.

Ashtrays are not permitted in enclosed workplaces, except vehicles where installed by the manufacturer.

Smoking outdoors is not permitted within 9 metres (30 feet) of any building. Outdoor ashtrays will not be located within the 9 metre (30 foot) limit.

Trent University shall not sell or supply tobacco products to persons under 19 years of age. Any University employee responsible for the sale of tobacco or tobacco products must understand and comply fully with the specific requirements of the Smoke Free Ontario Act and Ontario Regulation 48/06.

Trent University will post and maintain the proscribed “no smoking” signs at all building entrances and exits. An example of this signage is included as Appendix A.

Responsibilities:

The Associate Vice-Presidents, Deans, Associate Deans, Senior Directors, Directors, Registrar and University Librarian, in accordance with the responsibilities delegated by their respective Vice-Presidents, are responsible for the implementation and enforcement of this Policy.

Enforcement:

Inspectors appointed by the Ontario Ministry of Health Promotion may conduct inspections of University buildings. Where contraventions are found, Inspectors may issue orders or issue personal or corporate fines.

University employees found to be in non-compliance will be subject to progressive discipline within the terms of their Collective Agreement, as applicable.

Residence students found to be in non-compliance will be subject to progressive discipline within the terms of their Residence Agreement.

Trent University’s Security Services are available to assist and investigate, as required.

Appendix A: Smoke-Free Ontario Logo:

